

BEAVER WATER DISTRICT

Meeting Minutes

May 14, 2026

1. Board Director McKillip called the meeting to order at 6:08pm
2. Directors present were, Larry Oberholtzer, Jason McKillip, Dan Daggett and Ray Cloud by phone. Ron Smith was absent.
Employees present were Administrator Heidi Reid, Plant Manager Larry and Bradley Savage.
3. Correspondence
 - a. Kevin Shluka wanted to thank the Board for the change in fee from a school to commercial.
4. Reading and Approval of March Meeting Minutes
 - a. The Board was presented with the March minutes. They reviewed them and did not see any changes that needed to be made.

Motion

Director McKillip moved to approve the minutes as written.

Director Cloud seconded the motion carried with four ayes.

5. Financial Review
 - a. Review/Approval of Payments for April 2026
The Board was presented with the payables for the month of April. Mrs. Reid explained payroll taxes were paid as always. She let the Board know Fidelity is a payroll liability that is held out of Mr. Chitwood's check for deposit into his personal IRA. Country Media is for the advertising for the Budget Committee meeting, Furrow Pump mixer motor for the soda ash, Mission Communications is the annual fee for the telemetry system, OHA is annual dues, USB is the interest for the loan we have and Waterlab is high because it includes the additional testing for PFAS. Everything else is for was normal for the month. Mr. Chitwood let the Board know the testing for PFAS is going to be quarterly for the creek and every six months for the well. Director McKillip asked if this was a one-time test or if it was forever. Mr. Chitwood stated it is forever, which is why the lab testing went up so much on the budget.

Motion

Director McKillip moved to pay the invoices for April 2026.

Director Cloud seconded the motion carried with four ayes.

- b. Presentation of P&L and Balance Sheet
The Board was presented with P&L for the month of April. Mrs. Reid stated there was \$12,783 of fee income for the month. The total net loss was \$1,752.

The Board was presented with the Balance Sheet for the end of April. She stated the District had \$44,914 in the general fund; the Capital Improvement savings has \$1,992 and \$86,427 in the LGIP Capital Improvement fund. The Board did not have any other questions regarding the financial statements.

c. Delinquent Accounts

The Board was presented with the current delinquent list. Mrs. Reid explained they had \$2,493 in past due accounts. She let the Board know accounts 88 is locked off for nonpayment. The remainder of the accounts on the list will be sent lock off notices later this month. She is not sure what's going on with all of the non-payments but hopefully they pay before we have to do lock offs. Director Oberholtzer asked what was going on with the Hubbs account, Mrs. Reid let him know there was nothing going on with it, she believes it's in probate and its currently locked off gaining late fees every month. Mr. Chitwood let the Board know he had received a call from McColly who had not received a bill since January. He sent him a bill for all of the back months and it should be getting caught up soon.

6. Plant Operators Report

Mr. Chitwood let the Board know he corrected the water loss for March he had made a miss-calculation. The actual loss was 7.9%, he stated the low water loss is most likely due to the main plant not being used for a majority of the month and the main water meter might be reading inaccurate. He let the Board know the PFAS came back none detected. The Board was happy to hear this. Mrs. Reid asked if there was a threshold for the PFAS, Mr. Chitwood stated there was but he does not remember what it is. However, it is a very low number.

Mr. Chitwood let the Board know the intake has been a struggle at the creek. It was plugging up regularly even with the water levels above the intake. They were able to dig out both intake pipes under about two feet of river rock and they dug a ditch by hand across the creek. He stated they laid a 6" PVC pipe I the ditch that runs across the new island to the main channel on the other side of the creek bed. They are going to try to build a clean-out between the new water line and the original intake to prevent rocks form plugging the intake again every time is floods. He let the Board know this has taken priority over the other projects at this time but both plants are running good and water levels are ok at the well. Director Oberholtzer mentioned the creek debris has been moving around a lot this year.

7. Old Business

a. None

8. New Business

a. Consumer Confidence Report

Director McKillip mentioned the report looked good. Mrs. Reid let the Board know this year we will be letting our customers know the report can be found on the website rather than spending the extra money to mail it to all of the customers. She will post this on their next billing. She mentioned possibly posting it at the Beaver Grocery for those who do not have access to the website. Mr. Chitwood said he would print a few copies and leave them there and they can always call the District to get a hard copy.

b. Discussion re: fire suppression line at Beaver School

Mr. Chitwood mentioned the original contract for the fire suppression line for the school is between the school and the District. That contract is currently void with the new owner. There is a suppression line that runs to the building that is for fire use only but is currently charged. Mrs. Reid asked if the line was designated specifically for that building, Mr. Chitwood stated it was, he believes it may only go to the gym. Mr. Chitwood mentioned possibly letting the new owner know it was there; he would have to pay for it if he wanted it or we could just shut it off. Mrs. Reid mentioned, if it's a commercial building, he will most likely be required to have a suppression line throughout the building. She asked what the maintenance on the line is. Mr. Chitwood stated it has a backflow device on it and that is billed to the owner. Director Oberholtzer stated we should just let it go as it is until we see what the requirements for the building are. Mrs. Reid let the Board know that one of her other districts has a fire suppression line that runs to the school. They are charged a flat fee for the line for maintenance monthly, however it is billed yearly. Director Oberholtzer mentioned we would have to change our rate and fee schedule to add that fee. Mrs. Reid agreed we would. Director McKillip stated if there is a local precedent we should probably follow that to remain consistent with other districts. Mrs. Reid asked if there was a meter on that line, Mr. Chitwood stated it's just a meter that tells you if it's been used or not. It does not calculate the amount of water used.

9. Safety Tip

a. OSHA Ladder Safety

The Board was presented with a handout from OSHA regarding ladder safety. There was a discussion as to proper use of ladders. Director McKillip mentioned never lean a stepladder against the wall and use it as an extension ladder. Mr. Chitwood let the Board know he has a pretty good ladder he uses. Director Oberholtzer mentioned the top step is not a step.

10. Unscheduled Business

- a. Mrs. Reid reminded the Board she will be gone the month of July. She asked if they wanted to hold the meeting and Mr. Chitwood could take the minutes or cancel until August. Director Oberholtzer mentioned the precedence had been set for canceling meetings. Mrs. Reid agreed it

had, however it was up to the Board to make that decision. The board had a short discussion and decided to cancel the July meeting.

- b. Mrs. Reid let the Board know Mr. Chitwood needs to get a debit card. The card he had was Lisa's and it is now expired. The bank is going to need Board approval for that debit card.

Motion

Director McKillip moved to allow Larry Chitwood to have a debit card for the bank account.

Director Daggett seconded the motion carried with four ayes.

- c. Mrs. Reid mentioned to the Board the issues we have been having with, what is now, Columbia Bank and asked how they would feel about changing banks to Oregon Coast Bank. Director McKillip mentioned they have been a great bank for him. He mentioned Umpqua Bank has had many names. Mr. Chitwood stated their turnover rate is very high and it takes him well over 30 minutes to make a deposit. Director McKillip stated OCB at least has two options, one in Tillamook and one in Pacific City.

Motion

Director McKillip moved to change the Districts banking institution to Oregon Coast Bank for the General Fund and Capital Improvement Fund. Account holders will be Heidi Reid, Larry Chitwood, Jason McKillip and Ray Cloud, all with signing authority.

Director Cloud seconded the motion carried with four ayes.

11. Next Scheduled Meeting Date

June 11, 2026

This meeting will include the Budget Hearing

12. Adjourn

Board Director McKillip adjourned the meeting at 6:45pm

Motion

Director McKillip moved to adjourn the meeting.

Director Cloud seconded the motion carried with four ayes.

These Minutes were approved by the Board of Directors by the following votes:

Aye: _____ Nay: _____ Abstain: _____ Absent: _____ Attest: _____

Board Member

Board Member

Minutes transcribed and submitted by Heidi Reid, Office Administrator