

BEAVER WATER DISTRICT

Meeting Minutes

June 11, 2026

1. Board Director McKillip called the meeting to order at 6:03pm
2. Directors present were, Larry Oberholtzer, Jason McKillip, Ron Smith and Dan Daggett. Ray Cloud was absent.
Employees present were Administrator Heidi Reid and Plant Manager Larry Bradley Savage was absent.
3. Budget Hearing
 - a. Review LB-1 Budget Hearing
Mrs. Reid explained the LB-1 to the Board, this is a condensed version of the budget for 2026-2027, it was posted in the paper the week before the meeting for public review. This is the budget that was approved by the Budget Committee the month prior. The budget is set to be \$324,500 for the year.
 - b. Resolution 26-01 Adopting the Budget for FY 2026-2027
The Board was presented with Resolution 26-01 Adopting the Budget for FY 2026-2027. They reviewed the document and did not see any changes that needed to be made.

Director Smith asked about the personnel services and what all that entailed. Mrs. Reid stated this was our total payroll for the year. This year she added a line item for employee insurance just in case it was needed. It covers all payroll taxes, workers comp insurance, employee insurance and all employee hours worked. She let him know there is also a buffer factored in, just in case there is a problem at the plant and Larry and/or Brad need extra hours.

Motion

Director McKillip moved to approve Resolution 26-01 Adopting the Budget for FY 2026-2027 as written.

Director Smith seconded the motion carried with four ayes.

4. Reading and Approval of May Meeting Minutes
 - a. The Board was presented with the May minutes. They reviewed them and did not see any changes that needed to be made.

Motion

Director Smith moved to approve the minutes as written.

Director McKillip seconded the motion carried with four ayes.

5. Correspondence

a. Email from Steven McDonald re: reprieve on bill for leak.

The Board was presented with an email from Steven McDonald regarding a leak they had and asking for a reprieve on their bill for the leak. The Board reviewed the letter and asked how much water they used to create a \$600 overage in a 24-hour period. Mrs. Reid explained the overage for the month of May only totaled \$55. She believes he is talking about his total bill over the last three months. She informed the Board they have been on the lock off list multiple months in a row, they pay just enough to remove them from the list, prior to lock off and the next month are back on it again. Director Oberholtzer mentioned the email made it sound like there was a massive leak that happened in 24 hours, Mrs. Reid stated, again the overage was only \$55 and the \$600 he mentioned was over the course of a few months and included their base monthly rate. Director McKillip mentioned the Board, in the past, has already given them a reprieve. They seem to consistently be on the lock off list and never really get their bill caught up. Mr. Chitwood mentioned they are consistently over in their usage each month also. Mrs. Reid mentioned to the Board she had spoken with them regarding their monthly usage and them being over the base usage consistently, so they are aware. The Board discussed the small overage, the current and past usage and the consistent late payments.

Motion

Director McKillip moved to deny the reprieve on the bill.

Director Oberholtzer seconded the motion carried with four ayes.

6. Financial Review

a. Review/Approval of Payments for May 2026

The Board was presented with the payables for the month of May. Mrs. Reid explained payroll taxes were paid as always. She let the Board know there were two checks that came back, one for Mariela and one for Hanneman so we had additional bank fees for those returns. She purchased four rolls of stamps from USPS, Country Media was for the posting of the budget information, Consolidated Supply was for parts for the intake. Mr. Chitwood's debit card has expired, so rather than try and get a new one from Columbia Bank we are waiting until the OCB account is open and we will get one from there. Until that time, he is purchasing items needed personally and we are reimbursing him. In the future Mrs. Reid will be doing a "real time" reimbursement so he is not having to wait until the meeting to get his money back. All other invoices were normal for the month. The Board agreed there was not a problem getting Mr. Chitwood his money prior to the next board meeting.

Motion

Director McKillip moved to pay the invoices for May 2026.

Director Daggett seconded the motion carried with four ayes.

b. Presentation of P&L and Balance Sheet

The Board was presented with P&L for the month of May. Mrs. Reid stated there was \$16,632 of fee income for the month. The total net income for the month was \$4,209.

The Board was presented with the Balance Sheet for the end of May. She stated the District had \$51,416 in the general fund; the Capital Improvement savings has \$1,992 and \$86,720 in the LGIP Capital Improvement fund. The Board did not have any other questions regarding the financial statements. Mrs. Reid we paid the flex loan last month and we are down to \$68,395

c. Delinquent Accounts

The Board was presented with the current delinquent list. Mrs. Reid explained they had \$855 in past due accounts. She let the Board know accounts 88 is locked off for nonpayment. She thinks the other account may be going through foreclosure but isn't for sure. They will be sent a delinquent notice and get locked off if it isn't paid.

7. Plant Operators Report

The Board read over the Operator Report and it stated:

Repairs and upgrades:

The new water line is working well at the intake. It has been laid in concrete to prevent it from washing out and the next step is going to be designing and building a clean out between the new line and the original intake line to more easily remove gravel and debris that enter the line. We have replaced one of our LMI chemical injection pumps with a Stenner peristaltic metering pump. These pumps weren't available when our original equipment was installed but now are referred to as being more reliable and more affordable. This pump costs \$1,300 compared to the \$2,000 LMI equivalent. Also, parts for these pumps are a fraction of the price of LMI just due to availability. So far it is running smooth and consistent with no surprises.

Well Level:

With the new level sensor in the well, we are tracking the available water which is extremely helpful for our operations with no surprise cavitation in the pump creating air in our water mains. Here is a quick rundown of some of the results.

Through April the flow rate was set to around 28GPM and the static level held around 20 feet with a consistent drawdown of 2 feet plus or minus a couple inches. By May 3rd the static level was 19 feet and the drawdown was 2.8 feet, seeing this showed us we were starting to have more impact on the water table and make the call to adjust the flow to 18GPM. This of course did not change the static level which slowly lowered through the month to 17 feet on May 31st but it reduced drawdown significantly which went to around 1.5 feet on average, this was maintained through the rest of the month with no more changes to speed.

We also were able to set an alarm that we can adjust to any depth that will call the operator on duty if the well drops to a preset level. This could be set

to a few feet below static level or at a point slightly above a level that pump cavitation may occur.

Director Oberholtzer asked about the injection pump and which chemical it was for. Mr. Chitwood stated it was for the soda ash but it will work for either chemical soda ash, chlorine and polymer. Mr. Chitwood mentioned this new pump is supposed to last longer than the LMI pump simply due to how they work. Director Oberholtzer thanked Mr. Chitwood for taking care of the plant as well as he does and for being such a diligent employee.

There were no other questions regarding the Operators report.

8. Old Business

a. Oregon Coast Bank update

Mrs. Reid let the Board know she is working on getting the new accounts set up. They have sent signature pages out for electronic signature and we are currently waiting for those to get completed and returned to get the accounts finalized. Once that is done, we can begin using the accounts and getting money transferred from the old account to the new one.

9. New Business

a. None

10. Safety Tip

a. Heat Related Illness

The Board was presented with a handout regarding Heat Related Illness. It talked about heat stroke, what it is and how to avoid it. It also talked about Heat exhaustion, heat cramps, heat rash and procedures to take if an employee begins to feel sick from being out in the heat. The handout had a chart that went over the illness, symptoms and first aid procedures. Mr. Chitwood asked about getting a water cooler for the office, he can fill the dispenser at the well. He would like to get one that has cold water and hot water. Mrs. Reid mentioned they are not that expensive and the Board agreed to get one.

11. Unscheduled Business

a. None

12. Next Scheduled Meeting Date

August 13, 2026

13. Adjourn

Board Director McKillip adjourned the meeting at 6:33pm

Motion

Director McKillip moved to adjourn the meeting.

Director Smith seconded the motion carried with four ayes.

These Minutes were approved by the Board of Directors by the following votes:

Aye: _____ Nay: _____ Abstain: _____ Absent: _____ Attest: _____

Board Member

Board Member

Minutes transcribed and submitted by Heidi Reid, Office Administrator