

**Beaver Water District  
Budget Committee Meeting  
Minutes  
May 14, 2026**

1. Committee member McKillip called the meeting to order at 6:01 pm
2. Committee members present were Larry Oberholtzer, Jason McKillip and Dan Daggett.  
Staff members present were Larry Chitwood and Heidi Reid.
3. Budget Committee Meeting  
Jason McKillip volunteered to be the Chairman of the Budget Committee  
Larry Oberholtzer volunteered to be the Secretary of the Budget Committee  
Dan Daggett volunteered to be the Budget Officer
4. Review Proposed Budget for FY 2026 - 2027  
The committee members were presented with the proposed budget for fiscal year 2026-2027. Chairman McKillip gave the committee time to review the documents. He asked Mrs. Reid to explain the layout and pages of the budget to the committee.

Mrs. Reid explained Form LB-11 - This is the Capital Improvement fund. The top half of the form shows the revenues for the fund and the bottom half is the expenses. The Capital Improvement Fund is subsidized predominately by system development charges, and fund transfers from the General Fund. This is the account we have for capital improvements and is used for upgrades to the existing infrastructure and equipment. Mrs. Reid stated that the goal is to transfer \$3,000 this year to the fund. She will make that transfer in roughly January if it is possible to do. She stated that the fund this year will be approximately \$94,300. On the lower portion is the expenses, she split the fund predominantly between system improvements and new equipment. The Committee did not have any questions.

Mrs. Reid explained Form LB-20 – This shows the general fund income. She explained that these figures are estimates derived from user fee income. She stated that the cash on hand could go up or down depending on who pays their bills and what we have for expenditures over the next couple of months. The estimated user fee revenue is \$182,000. She mentioned she added \$200 to refunds/reimbursements as typically SDAO will give a kick back for insurance, however with their new regulations this may not come in. The total proposed income for the year will be \$230,200. The committee did not have any questions regarding the LB-20.

Mrs. Reid explained Form LB-31 – This is a detailed list of itemized expenditures for the General Fund, these are our operations and maintenance costs. The actuals are shown on the left and the proposed are shown on the right. The total of these general ledger accounts amounts to the total on LB-20, of \$230,200. She stated that line items one through eight are the personnel budget and the remainder of the line items are the monthly expenses to do business. She let the Board know she had budgeted for employee insurance so we were covered if we needed to provide it. Mr. Chitwood had asked for a 3% COLA plus the normal raise employees get this year. Mrs. Reid stated she was able to make the additional payroll figures work with the budget, so payroll includes these increases. She stated she had increased some of the line items on operations & maintenance due to higher cost of everything this year. There were no other questions regarding Form LB-31.

There were no further questions regarding the proposed budget.

**Motion**

Budget committee member McKillip moved to approve the FY 2026-2027 budget as written.

Budget committee member Oberholtzer seconded the motion carried with three ayes.

Budget Committee Meeting adjourned at 6:07